

Minutes of the Stamford Library Association Special Meeting, Wednesday, July 7, 2021

Present or *connected remotely were Trustees Barbara Balliet, *Lyle Chastaine, John Hubbard (arrived 5:29), Stephanie Rubin-Ruquet, Linda Stratigos, Mike Teitelbaum, Ellen Thorn, Janet Wenner; Library Director Erika Eklund; Millie Faulkner; *Paul Mays (left 5:06)

Call to order: President Barbara Balliet called the meeting to order at 4:07 p.m. for the purposes of (1) voting on a new trustee to replace the treasurer elected at the September 28, 2020, annual meeting; and (2) discussing upcoming plans with the architect.

Meeting with architect: A remote meeting was scheduled to confer with the architect, Paul Mays of Butler Rowland Mays (BRMA), to explain procedures, develop a timeline, and plan next steps to move forward, in advance of the fall, which is the best time to get full community involvement.

Mays provided a checklist of procedures for developing a Needs document, which includes listing strengths to maintain; issues of spaces and size; public input; potential sites; feasibility visits; and board evaluation; and funding strategies.

We scheduled a field trip with visits to three library sites, each of which suits its own community. Mays will supply floor plans and other details for each.

At least ten days in advance of the field trip, he'd like a list from each trustee and the director of items each sees as important. for August 2.

Because we're an Association library, we do not have to pay prevailing wage and thus will save 10–20% on building cost.

Election: The seven present board members voted to elect Millie Faulkner to serve out the trustee term ending January 2024 (motion by John; second by Stephanie). Further, the board voted to elect her treasurer of the Association effective immediately (motion by Janet; second by Mike).

Erika will check with the bank to confirm all appropriate paperwork is on file.

Adjournment: The meeting adjourned (motion by Barbara; second by Mike) at 5:36.

Upcoming meetings and events of interest

Monday, July 12, at 5 p.m.: Board meeting to discuss library's vision

Friday, July 23: submit bullet list of items/issues for new library

Monday, July 26, at 6 p.m.: Regular board meeting (in person and on Zoom)

Monday, August 2, 10 a.m. at New Paltz Thruway exit: meet Mays for site visit

Respectfully submitted,
Ellen Thorn, Secretary